

Council
25 MAY 2016

Present: Councillors: John Bailey, Andrew Baldwin, John Blackall, Toni Bradnum, Alan Britten, Karen Burgess, Peter Burgess, John Chidlow, Jonathan Chowen, Philip Circus, Roger Clarke, Roy Cornell, Christine Costin, Leonard Crosbie, Ray Dawe, Brian Donnelly, Tony Hogben, Ian Howard, Nigel Jupp, Liz Kitchen, Adrian Lee, Gordon Lindsay, Paul Marshall, Christian Mitchell, Godfrey Newman, Stuart Ritchie, Kate Rowbottom, Jim Sanson, David Skipp, Simon Torn and Tricia Youtan

Apologies: Councillors: Paul Clarke, David Coldwell, Jonathan Dancer, Matthew French, David Jenkins, Tim Lloyd, Mike Morgan, Josh Murphy, Brian O'Connell, Connor Relleen, Ben Staines, Claire Vickers and Michael Willett

Before the official business of the meeting was transacted, the retiring Chairman addressed the Council regarding her year in office.

CO/1 **TO ELECT A CHAIRMAN OF THE COUNCIL FOR THE ENSUING YEAR**

It was moved by Councillor Toni Bradnum and seconded by Councillor Peter Burgess that Councillor Christian Mitchell be elected Chairman of the Council until the next annual meeting of the Council.

There being no other nominations, Councillor Mitchell was then declared elected as Chairman of the Council until the next annual meeting of the Council.

CO/2 **TO MOVE A VOTE OF THANKS TO THE RETIRING CHAIRMAN**

It was moved by Councillor Philip Circus, seconded by Councillor Liz Kitchen and

RESOLVED

That the Council's grateful thanks be extended to the retiring Chairman, Councillor Tricia Youtan, for her service as Chairman of the Council during the municipal year 2015/2016.

CO/3 **TO APPOINT A VICE-CHAIRMAN OF THE COUNCIL FOR THE ENSUING YEAR**

It was moved by Councillor Kate Rowbottom and seconded by Councillor John Chidlow that Councillor Roger Clarke be appointed Vice-Chairman of the Council until the next annual meeting of the Council.

There being no other nominations, Councillor Roger Clarke was declared appointed as Vice-Chairman of the Council for the ensuing Council year.

CO/4 **TO RECEIVE ANY ANNOUNCEMENTS FROM THE CHAIRMAN OF THE COUNCIL OR THE CHIEF EXECUTIVE**

The Chairman advised that the nominations from the Group Leaders for the membership of Committees and Policy Development Advisory Groups in 2016/17 were shown on the updated schedule circulated at the meeting.

CO/5 **TO APPOINT THE OVERVIEW AND SCRUTINY COMMITTEE OF THE COUNCIL FOR THE YEAR (15 MEMBERS OF THE COUNCIL)**

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and **RESOLVED**

That the membership of the Overview and Scrutiny Committee of the Council for the municipal year 2016/17 be as follows:

Cllr Toni Bradnum	Cllr Nigel Jupp
Cllr Alan Britten	Cllr Tim Lloyd
Cllr Paul Clarke	Cllr Brian O'Connell
Cllr Roger Clarke	Cllr David Skipp
Cllr David Coldwell	Cllr Ben Staines
Cllr Leonard Crosbie	Cllr Michael Willett
Cllr Jonathan Dancer	Cllr Tricia Youtan
Cllr Matthew French	

CO/6 **CONSTITUTION OF THE DEVELOPMENT MANAGEMENT AND EMPLOYMENT COMMITTEES**

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and **RESOLVED**

That, in accordance with Section 17 (1) of the Local Government and Housing Act 1989, the Development Management and Employment Committees be constituted on the basis set out in Minute No CO/7 below rather than political balance.

(Note: The above resolution was adopted without any Member of the Council voting against)

CO/7 **TO APPOINT THE DEVELOPMENT MANAGEMENT COMMITTEES OF THE COUNCIL FOR THE YEAR, AS FOLLOWS:**

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and **RESOLVED**

That the membership of the two Development Management Committees of the Council for the municipal year 2016/17 be as follows:

DEVELOPMENT MANAGEMENT (NORTH) COMMITTEE

Cllr John Bailey	Cllr Ian Howard
Cllr Andrew Baldwin	Cllr Liz Kitchen
Cllr Toni Bradnum	Cllr Adrian Lee
Cllr Alan Britten	Cllr Christian Mitchell
Cllr Karen Burgess	Cllr Josh Murphy
Cllr Peter Burgess	Cllr Godfrey Newman
Cllr John Chidlow	Cllr Connor Relleen
Cllr Roy Cornell	Cllr Stuart Ritchie
Cllr Christine Costin	Cllr David Skipp
Cllr Leonard Crosbie	Cllr Simon Torn
Cllr Jonathan Dancer	Cllr Claire Vickers
Cllr Matthew French	Cllr Tricia Youtan
Cllr Tony Hogben	

plus the Cabinet Member with responsibility for strategic planning issues and the Chairman of Development Management (South) Committee

DEVELOPMENT MANAGEMENT (SOUTH) COMMITTEE

Cllr John Blackall	Cllr Gordon Lindsay
Cllr Jonathan Chowen	Cllr Tim Lloyd
Cllr Philip Circus	Cllr Paul Marshall
Cllr Paul Clarke	Cllr Mike Morgan
Cllr Roger Clarke	Cllr Brian O'Connell
Cllr David Coldwell	Cllr Kate Rowbottom
Cllr Ray Dawe	Cllr Jim Sanson
Cllr Brian Donnelly	Cllr Ben Staines
Cllr David Jenkins	Cllr Michael Willett
Cllr Nigel Jupp	

plus the Cabinet Member with responsibility for strategic planning issues and the Chairman of Development Management (North) Committee

CO/8 **TO APPOINT THE FOLLOWING ORDINARY COMMITTEES OF THE COUNCIL FOR THE YEAR:**

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and **RESOLVED**

That the membership of the ordinary and joint committees of the Council for the municipal year 2016/17 be as follows:

ACCOUNTS, AUDIT & GOVERNANCE COMMITTEE

Cllr John Chidlow
Cllr Brian Donnelly
Cllr Adrian Lee
Cllr Tim Lloyd

Cllr Paul Marshall
Cllr Godfrey Newman
Cllr Stuart Ritchie

EMPLOYMENT COMMITTEE

Chairman of Personnel Committee Leader of the Council
Leader of the Minority Group
plus a substitute pool of five additional Members:
Deputy Leader Cllr Godfrey Newman
Cllr Philip Circus Cllr Michael Willett
Cllr Leonard Crosbie

LICENSING COMMITTEE

Cllr John Blackall
Cllr Karen Burgess
Cllr Peter Burgess
Cllr Philip Circus
Cllr Roger Clarke
Cllr Tony Hogben
Cllr Ian Howard
Cllr Adrian Lee

Cllr Paul Marshall
Cllr Christian Mitchell
Cllr Mike Morgan
Cllr Godfrey Newman
Cllr Brian O'Connell
Cllr Kate Rowbottom
Cllr Jim Sanson

PERSONNEL COMMITTEE

Cllr John Blackall
Cllr Jonathan Chowen
Cllr Paul Clarke
Cllr Roger Clarke
Cllr Roy Cornell
Cllr Christine Costin
Cllr Jonathan Dancer
Cllr Ray Dawe

Cllr Tony Hogben
Cllr David Jenkins
Cllr Liz Kitchen
Cllr Tim Lloyd
Cllr Mike Morgan
Cllr Kate Rowbottom
Cllr Michael Willett

STANDARDS COMMITTEE

Cllr David Coldwell
Cllr Brian Donnelly
Cllr Ian Howard
Cllr Christian Mitchell

Cllr Mike Morgan
Cllr Godfrey Newman
Cllr Tricia Youtan

Plus two co-opted Parish Council representatives, nominated by the Horsham Association of Local Councils, and two independent persons previously appointed by Council.

HENFIELD COMMONS JOINT COMMITTEE

Cllr David Coldwell
Cllr Mike Morgan

Cllr Brian O'Connell

CENSUS JOINT COMMITTEE

Cllr Brian Donnelly

Cllr Gordon Lindsay

CO/9

TO APPOINT MEMBERS TO THE CABINET MEMBERS' POLICY DEVELOPMENT ADVISORY GROUPS AND AGREE THEIR PROGRAMME OF MEETINGS FOR THE YEAR

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and **RESOLVED**

That the membership of the Cabinet Members' Policy Development Advisory Groups for the municipal year 2016/17 and their programme of meetings be as follows:

COMMUNITY AND WELLBEING POLICY DEVELOPMENT ADVISORY GROUP

Members	Dates of Meetings
Cllr Kate Rowbottom	26 th July 2016
Cllr Andrew Baldwin	27 th September 2016
Cllr John Blackall	22 nd November 2016
Cllr Toni Bradnum	31 st January 2017
Cllr Alan Britten	28 th March 2017
Cllr Karen Burgess	23 rd May 2017
Cllr David Coldwell	
Cllr Josh Murphy	
Cllr Jim Sanson	
Cllr David Skipp	
Cllr Ben Staines	

FINANCE AND ASSETS POLICY DEVELOPMENT ADVISORY GROUP

Members	Dates of Meetings
Cllr Brian Donnelly	4 th July 2016
Cllr John Bailey	31 st August 2016
Cllr John Chidlow	25 th October 2016
Cllr Paul Clarke	19 th December 2016
Cllr David Coldwell	1 st February 2017
Cllr Leonard Crosbie	11 th April 2017
Cllr Nigel Jupp	
Cllr Adrian Lee	
Cllr Tim Lloyd	
Cllr Stuart Ritchie	
Cllr Simon Torn	

HOUSING AND PUBLIC PROTECTION POLICY DEVELOPMENT ADVISORY GROUP

Members	Dates of Meetings
Cllr Philip Circus	11 th July 2016
Cllr Andrew Baldwin	22 nd August 2016
Cllr Toni Bradnum	7 th November 2016
Cllr Alan Britten	23 rd January 2017
Cllr Matthew French	27 th March 2017
Cllr Nigel Jupp	15 th May 2017
Cllr Paul Marshall	
Cllr Mike Morgan	
Cllr Jim Sanson	
Cllr David Skipp	
Cllr Ben Staines	

LEISURE AND CULTURE POLICY DEVELOPMENT ADVISORY GROUP

Members	Dates of Meetings
Cllr Jonathan Chowen	7 th July 2016
Cllr Roger Clarke	15 th September 2016
Cllr Christine Costin	10 th November 2016
Cllr Matthew French	5 th January 2017
Cllr Tony Hogben	9 th March 2017
Cllr Nigel Jupp	11 th May 2017
Cllr Adrian Lee	
Cllr Christian Mitchell	
Cllr Ben Staines	
Cllr Michael Willett	
Cllr Tricia Youtan	

LOCAL ECONOMY POLICY DEVELOPMENT ADVISORY GROUP

Members

Cllr Gordon Lindsay
Cllr John Bailey
Cllr Peter Burgess
Cllr John Chidlow
Cllr David Coldwell
Cllr Leonard Crosbie
Cllr Tony Hogben
Cllr Liz Kitchen
Cllr Adrian Lee
Cllr Paul Marshall
Cllr Stuart Ritchie

Dates of Meetings

22nd June 2016
5th October 2016
30th November 2016
11th January 2017
12th April 2017
17th May 2017

PLANNING AND DEVELOPMENT POLICY DEVELOPMENT ADVISORY GROUP

Members

Cllr Claire Vickers
Cllr Toni Bradnum
Cllr Paul Clarke
Cllr Ian Howard
Cllr Liz Kitchen
Cllr Paul Marshall
Cllr Christian Mitchell
Cllr Godfrey Newman
Cllr Brian O'Connell
Cllr Michael Willett
Cllr Tricia Youtan

Dates of Meetings

14th July 2016
8th September 2016
3rd November 2016
12th January 2017
6th April 2017
1st June 2017

WASTE, RECYCLING AND CLEANSING POLICY DEVELOPMENT ADVISORY GROUP

Members

Cllr Roy Cornell
Cllr John Bailey
Cllr John Blackall
Cllr Toni Bradnum
Cllr David Coldwell
Cllr Matthew French
Cllr Tim Lloyd
Cllr Christian Mitchell
Cllr Mike Morgan
Cllr Godfrey Newman
Cllr Simon Torn

Dates of Meetings

30th June 2016
29th September 2016
1st December 2016
19th January 2017
23rd March 2017
18th May 2017

CO/10 **ORDINARY MEETINGS OF THE COUNCIL**

It was moved by Councillor Ray Dawe, seconded by Councillor David Skipp and
RESOLVED

- (i) That the dates of ordinary meetings of the Council during the municipal year 2016/17 be:
 - Wednesday 29th June 2016
 - Wednesday 7th September 2016
 - Wednesday 19th October 2016
 - Wednesday 7th December 2016
 - Wednesday 15th February 2017
 - Wednesday 26h April 2017
 - Wednesday 24th May 2017 (Annual Meeting)

- (ii) That ordinary meetings of the Council during the municipal year 2016/17 commence at 6.00pm.

The meeting closed at 6.42 pm having commenced at 6.00 pm

CHAIRMAN